



ADMISSION PROCESS FOR STD. 1 ONWARDS

On filling up the online 'Application for Admission' and submitting the same; a **confirmation email** of your Application will be sent to you. (Preserve the email)

Kindly **PRINT & CARRY** the following -

1. **Receipt** of application for admission Fee Rs. 500/-
2. The **confirmation email** of your "Application for Admission" (Google Form)

On the "Preferred email" you will then receive a **schedule for a counselling meet** to be attended by the ward along with both the mother & the father.

Parents of selected candidates will then receive an email with details of date and time to **complete the process of admission**.

Parent will have to visit the school administration office for the payment of fees along with the documents listed under "**DOCUMENTS TO BE SUBMITTED**"

Print the following documents available on the school website -

- Medical Check Up Record Form (To be filled & signed by the doctor)
- Parental Undertaking Form (To be filled & signed by the parent)

If the documents do not fulfil the eligibility criteria, the school will have the **right to reject** the admission.

Admission will not be given / will be cancelled if the **documents** are not valid and do not fulfil the eligibility criteria.

Your ward's admission will be treated as provisional till the receipt of the **Original School Leaving Certificate** from the previous school wherever applicable. (Last date 31st March)