



ADMISSION PROCESS **PRESCHOOL**

On filling up the online '**Application for Admission**' and submitting the same; a **confirmation email** of your application will be sent to you. (Preserve the email)

Kindly **PRINT & carry** the following -

1. Receipt of application for admission Fee Rs. 500/-
2. The **confirmation email** of your "Application for Admission" (Google Form)

On the "**Preferred email**" you will then receive a **schedule for a counselling meet** to be attended by the ward along with both the mother & the father.

Parents of selected candidates will then receive an email with details of date and time to **complete the process of admission**.

Parent will have to visit the school administration office for the payment of fees along with the documents listed under "**DOCUMENTS TO BE SUBMITTED**"

Print the following documents available on the school website -

- Medical Check Up Record Form (To be filled & signed by the doctor)
- Counselling Form (To be filled & signed by the parent)
- Parental Undertaking Form (To be filled & signed by the parent)

If the documents do not fulfil the eligibility criteria, the school will have the right to reject the admission.