



## **ADMISSION PROCESS FOR STD. 1 ONWARDS**

On filling up the online 'Application for Admission' and submitting the same; a **confirmation email** of your Application will be sent to you. (Preserve the email)

Kindly **PRINT & CARRY** the following -

1. **Receipt** of application for admission Fee Rs. 500/-
2. The **confirmation email** of your "Application for Admission" (Google Form)

On the **"Preferred email & mobile"** you will then receive a **schedule for a counselling meet** to be attended by the ward along with ANY 1 PARENT.

Parents of selected candidates will then receive an email with details of date and time to **complete the process of admission.**

Parent will have to visit the school administration office for the payment of fees along with the documents listed under **"DOCUMENTS TO BE SUBMITTED"**

**Print** the following documents available on the school website -

- Medical Check Up Record Form (To be filled & signed by the doctor)
- Parental Consent Form (To be filled & signed by the parent)

If the documents do not fulfil the eligibility criteria, the school will have the **right to reject** the admission.

Admission will not be given / will be cancelled if the **documents** are not valid and do not fulfil the eligibility criteria.

Your ward's admission will be treated as provisional till the receipt of the original School Leaving Certificate from the previous school wherever applicable. (Last date 31<sup>st</sup> March)