

ONLINE ADMISSION FORM FILLING INSTRUCTIONS

ST. LAWRENCE INTERNATIONAL SCHOOL CBSE Affiliation : 1130725

The 'Application for Admission' can be filled online with the help of the following instructions:

- 1. Click on the **class specific** 'Application for Admission' link on the school website. (Please select the correct grade / class)
- 2. Fill all the details **accurately** given in the application; information pertaining to surname, father's name, mother's name, date of birth etc. should be in accordance with the Birth Certificate / School leaving certificate / transfer certificate, issued by the school last attended.
- 3. "Preferred email & mobile" should be selected for all admission related communication.
- 4. Application for Admission Fee of Rs. 500/- (Non refundable) is payable for each application of any Grade. (Print the receipt for future reference)
- 5. After filling up the application and submitting the same; a confirmation email of the same will be sent to you. (Preserve this email)
- 6. PRINT the following -
 - Receipt of application for admission Fee Rs. 500/-
 - The confirmation email of your application form. (Google Form)
- 7. The required documents that have to be submitted, if selected, are given in the "Documents to be submitted" section.
- 8. Confirmation of admission is subject to submission of the necessary authentic **documents and the payment** of the fees by Demand Draft or online (through the school payment portal).
- 9. If the documents are not authentic and do not fulfil the eligibility criteria, then the school will have **the right to reject** the application.
- 10. Fees other than the Caution Money Deposit will **not be refunded** to those who seek cancellation of admission.
- 11. **PAYMENT INFORMATION** Please pay the 'Application for Admission' Fees on the SLIS payment portal using the given link <u>https://sliskalyan.com/payment/index.aspx</u>